

ROMAR SUPPLY, INC.

Warehouse Manager

The Company

Romar Supply is a growing and dynamic company that offers opportunities and rewards for hard work and great customer service. Founded in 1983, the company headquarters in Dallas, with branch operations in the San Antonio/Austin area. Our people are our biggest asset and share a common passion for building relationships which has helped shape us into the industry leader we are today.

Join us!

Romar is always seeking the right individuals to join our team. If you have familiarity and/or experience in PVF and plumbing materials, working in a warehouse, coupled with a commitment to great customer service, this is the position for you!

Warehouse Job Overview

The Warehouse and fabrication team of Romar is responsible for the storage, fabrication, transport and distribution of equipment, materials and products sold and produced by Romar. General areas of responsibility include receiving supplier shipments, picking customer orders, fabricating steel products and pipe, shipping, transportation and delivery of materials and customer orders, inventory organization, management and control. Positions in the warehouse are responsible for the efficient use of the organization's storage, equipment and distribution facilities.

Responsibilities

As a Warehouse Manager, you will perform the following tasks including but not limited to

- Provide leadership, direction and motivation to ensure the completion of Warehouse objections.
- Hire, develop, motivate and deploy a high performing team of associates, set weekly work schedules and manage labor costs as a percentage of gross profit.
- Supervise the shipping and receiving functions ensuring the accuracy and integrity of inbound and outbound shipments.
- Monitor warehouse team to ensure that all machines and equipment are operated in a safe manner.
- Manage activities of distribution, involving the reception, delivery and control of inventory with the objective of satisfying internal and external client needs within compatible terms and costs.
- Direct and supervise warehouse team

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- Lead, direct, evaluate, and develop warehouse team to ensure resources are used effectively and work schedules and targets are met.
- Develop and implement materials handling procedures; monitor the cost and effectiveness of activities to optimize resources, prioritize spending and achieve volume, timeliness, reliability and safety while minimizing operations cost (freight, overtime, packaging, pallets, etc.)
- Perform all work in accordance with established safety standards and adhere to all safety policies, rules, regulations and procedures.
- Participate in leadership meetings and represent associate concerns, policies and guidelines to the executive team.
- Conduct regular warehouse team meetings.
- Responsible for making moderate to significant improvements of processes, systems and policies to enhance performance of job area.
- Represent the organization to customers, associates and leadership as needed.

Additional Job Duties and Responsibilities

- Adhere to all policies, rules, regulations and procedures.
- Perform other duties or functions as requested by management.
- Has direct or indirect responsibility for the formal supervision of warehouse team.
- Supports business and sales objectives through the effective and efficient performance of individual responsibilities and supervision of warehouse team.

Budget Oversight

May have authority to approve budgeted expenditures within established limits or has oversight of a portion of an established budget. Has no expenditure budget setting responsibilities.

Qualifications

A successful Warehouse Manager has the following experience:

- A minimum of five (5) years of experience is typically required to perform at expectation. Applies advanced knowledge of specific technical areas.
- Ability to organize and prioritize work.
- Ability to effectively communicate in writing.
- Ability to develop and deliver effective presentations to groups.
- Ability to lead and motivate individuals and teams.
- Ability to efficiently operate computers, tablets and mobile devices.

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- Ability to effectively utilize our inventory and logistics system, Epicor Eclipse, or a willingness and ability to learn.
- Ability to effectively operate motorized equipment required (i.e. Forklift, Reach Truck, Pallet Jack, Picker, etc.).

Physical Requirements

- Requires working indoors in non-controlled environmental conditions.
- Requires exposure to high places.
- Requires giving and/or receiving verbal communication.
- Requires giving and/or receiving written communication.
- Requires walking, bending and/or squatting.
- Requires using hands to handle, control, or feel objects, tools or controls.
- Requires getting into positions such as kneeling, crouching, stooping or crawling.
- Occasionally requires carrying objects that are up to 50 lbs by hand.
- Occasionally requires carrying objects that are 50 lbs or more using equipment.

Benefits

As an established, successful company who prides itself on its stability, Romar can offer a competitive benefits package which includes group health and life benefits, profit sharing, paid leave (holidays, vacation, sick days, personal days) recognition programs, community involvement opportunities, and much more!

No travel is involved.